



## Risk Assessment Policy

### Policy Statement:

In Carnlough Community Nursery, we believe that the health and safety of children is of paramount importance. We make our setting a safe and healthy place for children, parents, staff and volunteers by assessing and minimising the hazards and risks to enable the children to thrive in a healthy and safe environment.

A procedure is followed to identify and assess possible risks when engaging in certain activities. The procedure is as follows:

- Identification of risk - where is it and what is it?
- Who is at risk? - staff, children, parents, etc?
- Evaluate the risk and decide on precautions - can we get rid of the risk? If not, how can we control it?
- Assessment as to the level of risk as high, medium, low. This is both the risk of the likelihood of it happening, as well as the possible impact if it did.
- Control measures to reduce/eliminate risk: What we need to do, or ensure others will do, in order to reduce that risk?
- Monitoring and review: How do we know if what we are doing is thorough enough/working? If not working, how can we improve it?

### Procedures

- Our risk assessments are carried out by nursery staff. Our risk assessment process covers adults and children and includes:
  - checking for and noting hazards and risks indoors and outside, and in our premises and for activities;
  - assessing the level of risk and who might be affected;
  - deciding which areas need attention.
- Risk assessments are reviewed annually or earlier if appropriate.
- Guidelines in our Health and Safety Policy are followed daily before children arrive for morning and afternoon sessions, and when necessary during the session.